

**Amendment Number 1**  
**to the June 1, 2009 Interagency Agreement between the**  
**Illinois Department of Public Health**  
**and the Illinois Health Facilities and Services Review Board**  
**regarding the provision of operational support**

Both parties have mutually agreed to the following section amendments to the above-referenced Interagency Agreement. These amendments, effective upon execution by both parties, are incorporated into the above-referenced Interagency Agreement.

I.A.2. The Department will not provide legal services to the Board after March 15, 2010. After March 15, 2010, the Department will continue to allow the Board to utilize the Department's legal database, services related to freedom of information processing, public information, and governmental/legislative affairs, as necessary, until December 31, 2011. The Board shall be responsible for all costs associated with the provision of legal, public information, governmental/legislative and freedom of information request processing services. The Division of Governmental Affairs will monitor and notify the Office of Policy, Planning and Statistics about any pertinent bills and proposed legislation that affect the Board. The Office of Policy, Planning and Statistics will then advise the Board as to any bills and proposed legislation affecting the Board's functions and activities. The Department shall provide the Board with a quarterly estimate of the anticipated allocation of costs for operational support services described in this agreement that are used by the Board and shall process payments for such costs from the Health Facilities Planning Fund. The Department shall provide the Board Administrator with a monthly accounting of the payments processed from the Fund. After December 31, 2011, the Board will assume full and complete responsibility for providing all services it needs related to freedom of information processing, public information, governmental/legislative affairs and legal database management. After December 31, 2011, the Board shall not maintain its legal files within the Department's legal database or within the Division of Legal Services for the Department.

I.A.6. All personnel documents related to Department employees shall remain the property of the Department, regardless of where those documents are located. The facility personnel file for each Department employee shall be the personnel file maintained by the Department and no files or other documentation created by the Board shall be considered to be part of the facility personnel file. The Board may provide the Department with relevant information for the purpose of quarterly or annual performance evaluations or any disciplinary actions of those Department employees providing operational support to the Board. The Department shall determine whether to utilize such information, consistent with the Department's personnel policies and all collective bargaining agreements.


I.A.9. The Department will provide office space, office supplies and office equipment, including but not limited to desks, file cabinets, chairs and IT equipment, to Department

employees it designates or assigns to work with the Board. The Department shall use its discretion allocating such office space, supplies, equipment to the Board. The Board shall cooperate during any inventory or audit check by the Department as to the allocation of office space, office supplies, office equipment and any other operational support services and items.

I.B.6 The Department shall provide office supplies and office equipment, including, but not limited to, desks, files cabinets, chairs and IT equipment to Board employees housed in Department office space until December 31, 2011. Except for items and space previously purchased by the Board, the Board shall reimburse the Department for all costs associated with office supplies, equipment and space. After December 31, 2011, all office supplies, equipment and space not previously purchased with Board funds shall be returned to the Department unless written agreements regarding purchase or rental of the same have been agreed to between the Department and the Board.

IN WITNESS WHEREOF, each party has hereto caused this Amendment to be executed by its duly authorized representative.

Illinois Department of Public Health:

  
Damon T. Arnold, M.D., M.P.H. <sup>MD</sup><sub>MPH</sub> Date 6-23-11  
Director

Health Facilities and Services Review Board:

  
Dale Galassie Date 6-8-11  
Chairperson